



820 South Vintage Avenue, Unit B
Ontario, California 91761

Questions?
877-325-6447

CLAIM FORM

For lost or damaged shipments

SENDER OR SHIPPER			RECIPIENT OR CONSIGNEE		
Name/Contact	Company		Name/Contact	Company	
Address			Address		
City	State	ZIP/Postal Code	City	State	ZIP/Postal Code
Phone Number	Fax Number		Phone Number	Fax Number	
Email Address			Email Address		

TRACKING OR FREIGHT BILL NUMBERS			
Additional tracking number for this claim request allowed (must have the same sender, recipient, and ship date)			
Tracking No. 1	Tracking No. 2	Tracking No. 3	Tracking No. 4

SHIPMENT INFORMATION				
<input type="checkbox"/> Complete Loss <input type="checkbox"/> Partial Loss <input type="checkbox"/> Damaged Please retain all packaging and merchandise until your claim is resolved <input type="checkbox"/> C.O.D. For DCL Freight or DC Logistics only.	DCL Control No.	Ship Date	No. of Packages	Weight
	Qty of Packages	Item No.	Item Description	Claimed Amount

Contents of shipment	Describe damage to outer packaging	Describe inner packaging	Describe damage to contents
Declared Value The value declared on the shipment when tendered to DCL.	Merchandise Value Original purchase value and/or cost to repair	Freight Charge	Total Claim/C.O.D. Amount
		Customer Remarks	

SALVAGE		
If your claim is filed for damage, and mitigation through repair or allowance is not possible, please explain why and provide contact information for salvage pickup. Salvage should be held until investigation of the claim is complete.		
Salvage Contact	Phone Number	Fax Number

CLAIMANT INFORMATION				
<input type="checkbox"/> I accept that the foregoing statement of fact is hereby certified as correct.				
Claimant's Name		Phone Number	Fax Number	
Claimant's Address		Email Address		
City	State	ZIP/Postal Code	Signature	Date

Email, Fax or Mail

Please return the completed form and required Proof of Value documentation (invoice and/or receipt) to:

DC-Logistics Freight Dept. **Questions?** **Fax** **Email**
 820 South Vintage Avenue, Unit B 877-325-6447 888-432-0009 claims@dc-logistics.com
 Ontario, California 91761